



EUREKA MAIN STREET

4TH OF JULY FESTIVAL EXHIBITOR APPLICATION 2025

Date: _____

Deadline June 13th!!

Business /Organization Name: _____

Contact Person: _____ Phone#: _____

Mailing Address: _____

Email: _____

Resale Tax Number: _____

Temporary sales permits are available by calling the California Department of Tax and Fee Administration 1-800-400-7115 or visit

<https://www.cdfta.ca.gov/industry/temporary-sellers.htm>

Do you have liability insurance? _____ Yes _____ No

Liability insurance is only required for food vendors and experiential activities (ex: bounce houses, rock walls). Please provide a Certificate of Insurance with a \$2,000,000 liability listing Eureka Main Street and The City of Eureka as Additional Insured for July 4, 2025.

_____ Information / Non-Profit: \$75.00

_____ Non-Food Vendors: \$95.00

_____ Food \$160.00 must have Certificate of Insurance

These prices are for a 10' x 10' booth.

Size of booth space requested: ___ 10'x10' ___ 10'x 20' ___ Other (specify) _____

Describe your booth set-up: _____

Electricity is not provided. Will you be using a generator: ___ Yes ___ No

Describe the products to be sold or given away:

Click the link to sign the [Hold Harmless Waiver](#). (REQUIRED)

SUBMIT APPLICATIONS, and certificate of insurance (if required) to:

eurekamainstreet@eurekaca.gov

BOOTH FEES can be paid using VENMO (@EurekaMainStreet) or by cash/check to:

Eureka Main Street, 108 F Street Eureka, CA 95501

Checks are cashed upon acceptance to the festival.

No refunds after the May 31, 2025.

A booth location map will be emailed to you by June 24, 2025. If you wish to receive a paper copy of the map, please send a self-addressed stamped envelope to the address above.

Questions? Contact eurekamainstreet@eurekaca.gov or call 707.441.4187

*I am a participant in the City of Eureka/Eureka Main Street 4th of July Festival event.
As a condition of being allowed to participate in the 4th of July Festival event, I agree
to the following:*

I am fully aware there are special dangers and risks inherent in this activity, including, but not limited to, exposure to sharp objects, chemicals, insect and animal bites, trip and fall hazards which could result in serious physical injury, death or other harmful consequences that may arise or result directly or indirectly to me from my participation in this activity. I assume any expenses and liabilities I incur in the event of any accident, illness or other incapacity.

I understand and agree that neither the City of Eureka nor any of its officers, agents, volunteers or employees shall be held responsible or made the subject of any claim for damages or liability arising from bodily injury, property damage or loss of any sort to me, or any other person or loss of any other sort arising out of or related to my participation in the event, whether the result of the negligence acts or omission of the City of Eureka.

The City of Eureka is following CDC and Humboldt County Health Department guidelines to reduce the spread of COVID-19; however, the City cannot guarantee that you will not become infected with COVID-19. Your participation in the 4th of July Festival event could increase your risk of contracting COVID-19 and by registering for the event you acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that you and others in your party may be exposed to or infected by COVID-19 and that such exposure or infection may result in personal injury, illness, permanent disability, and death. You also agree that you and others in your party will follow Humboldt County Health Department guidelines while participating in this event.

I HEREBY RELEASE, DISCHARGE, COVENANT NOT TO SUE, AND AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS THE RELEASEES THE CITY OF EUREKA, ITS EMPLOYEES, AGENTS, VOLUNTEERS, INDEPENDENT CONTRACTORS, OFFICERS, ASSIGNS AND SUCCESSORS FROM ALL LIABILITY, CLAIMS, DEMANDS, LOSSES OR DAMAGES, SUSTAINED BY ME, CAUSED OR ALLEGED TO BE CAUSED, IN WHOLE OR IN PART, BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, AND FURTHER AGREE THAT IF, DESPITE THIS RELEASE, I, OR ANYONE ON MY BEHALF MAKES A CLAIM AGAINST ANY OF THE RELEASEES NAMED ABOVE, I WILL INDEMNIFY, SAVE AND HOLD HARMLESS EACH OF THE RELEASEES FROM ANY LITIGATION EXPENSES, ATTORNEYS' FEES, LOSS, LIABILITY OR DAMAGE, OR ANY OTHER COST THAT MAY OCCUR AS THE RESULT OF SUCH A CLAIM.

Finally, I further agree that photographs which depict my participation in the program may be used for program publicity and for other uses consistent with the law without any further written agreement or authorization.

Signature

Print Name

Date



EUREKA MAIN STREET

4TH OF JULY FESTIVAL – AT A GLANCE

When: Friday, July 4, 2025

Where: Old Town, Eureka. Second Street from "C" to "G" Streets (rain or shine).

Time: 10a.m.-5p.m.

BOOTHS

Spaces: A 10' x 10' booth space will be pre-assigned with the earliest postmark receiving preference. Vendors will be responsible for their own displays.

Locations: All booths are assigned by Eureka Main Street. Past festival participants who get their form in before the deadline will have first right of refusal to their former space. **Eureka Main Street reserves the right to move booths as needed.**

Set-Up: Set-up will be on Friday, July 4, from 7:00 - 9:30a.m.

All cars must be clear of the event area by 9:00a.m.

All booths are to remain open from 10a.m.-5p.m.

Teardown / Cleanup: Teardown and cleanup is from 5-6:15p.m.

Fees: Information/Non-Profit: \$75.00 Non-Food Booths: \$95.00 Food: \$160.00

Booth fees will be cashed upon acceptance to the festival. No refunds after May 31, 2025.

Limit: In order to present a balanced show, **Eureka Main Street reserves the right to limit the number of booths in any category.**

VENDOR RESPONSIBILITIES

General: Insurance (food booths), terms and conditions of sale prices, sales tax and delivery are the responsibility of the vendor and concessionaires. Eureka Main Street will not be responsible for losses due to theft, breakage, damage, weather or any other liability. All sales, publicity, promotion and distribution of printed material must be confined to your assigned space.

Insurance: A Certificate of Insurance is **only required for food vendors and experiential activities (ex: bounce houses, rock walls)**. Food vendors must provide a Certificate of Insurance. The policy must be for \$2,000,000 liability and list Eureka Main Street and The City of Eureka as Additional Insured for the date of July 4, 2025.

GENERAL RULES AND REGULATIONS

1. ALL Participants must clean their booth space completely of trash during the show and at the end of the day. A large dumpster will be provided. **DO NOT LEAVE YOUR MESS FOR THE FESTIVAL COORDINATORS TO CLEAN UP. A \$50 CLEAN-UP FEE WILL BE ASSESSED TO VENDORS WHO LEAVE THEIR MESS BEHIND.**
2. NO dogs.
3. DO NOT attach anything to the merchant storefronts. DO NOT lean any booth materials or supplies against business windows. **IF YOU BREAK IT – YOU REPLACE IT!**
4. This is a family show. No alcohol is sold or allowed. We do not allow booths to sell or contain any drug or paraphernalia-type items, anything deemed a danger to public safety, or considered to be offensive. Please be specific about what you plan to sell in your application form.



EUREKA MAIN STREET

4TH OF JULY FESTIVAL – AT A GLANCE (continued)

FIRE SAFETY REQUIREMENTS

ALL BOOTHS must have a currently tagged **2A FIRE EXTINGUISHER** and are required to follow the Fire Department regulations provided in this link <https://tinyurl.com/4jnhzv8e>

The fire extinguisher must have a current service tag from a licensed fire extinguisher service company -OR- if the extinguisher has been purchased within the last year, a copy of the receipt affixed to the extinguisher or provided by the booth applicant showing the purchase date within the last year. The Fire Department will inspect every booth prior to the festival and issue permits accordingly.

Generators: The number of vendors using power is limited and must be supplied by a generator. If your set-up requires you to use a generator, you must specify this in your application. Any use of a generator must be approved by Eureka Main Street and the Fire Department. The City of Eureka and the Fire Department have the final approval on the day of the festival. If they feel something is unsafe or is a threat to the safety of the festival and its patrons, they may “pull the plug” and deny power. Please discuss all power requests with the festival coordinator well in advance of the show.

FOOD CONCESSION RULES

1. Must comply with enclosed fire regulations
2. Must obtain a Food Concessions permit from the Humboldt County Health Department two weeks prior to the festival. <https://tinyurl.com/3tew33wb>
3. Call (707) 445-6215 with any questions regarding food concessions permits.
4. Must have a fire extinguisher, a fireproof booth, a large garbage can and a broom.
5. Must keep area free of trash during the festival and remove trash at the end of the day to the dumpster provided, or take trash with you.
6. Must put a tarp down on the floor of your booth to prevent a mess and to ease clean up.
7. Must bring a bag of sand or cat litter to use in case of a grease spill.

THANK YOU in advance for your cooperation and compliance with our festival guidelines. We look forward to a FANTASTIC SHOW!